AL-MUHIBBAH OPEN UNIVERSITY
Office of the Registrar (Academic Registry)
PROPOSED 2023/2024 ACADEMIC CALENDER

FIRST SEMESTER (2023/2024)

Month	Activity	Possible Duration	Dates
February, 2024- April, 2024	Registration of Courses	Continues until a week before examination)	1/02/2024– 19/04/2024
February, 2024	Commencement of Lectures/First Semester Examination for 2023/2024 Academic Session	Eleven (11)Weeks	02/02/2024- 19/04/2024
	Management/Facilitators Meeting ➤ Integration of full Career Service components in the university program (Connecting with CCMAS) ➤ Merging Programs with 21st Century Skills ➤ Faculty development programs (lecture delivery mode, Course outline Development, academic advisors, Course evaluation etc) and potential external trainers. Other Issues	One (1) Day	12/02/2024
	Staff Training/workshop	Three (2) Days	14/02/2024- 15/02/2024

	Academic Planning Activities: - Establishment cross-functional team (Reps from Departments, Administration and Data Management) - Review of current policies (academic, guidelines, criteria) to understand strengths & weaknesses. - Stakeholder meetings (unit heads) on existing policies to identify potential areas for improvement - Strategizing for Collaborations to increase enrolment	One (3) Day	19/02/2024- 21/02/2024
	Academic Planning Presentation of proposal to Management on distinguished Speaker Series including potential speakers, topics, and scheduling.	One (1) Day	26/02/2024
	Preparation for March Activities (Management/Academic Planning Unit)	Two (2) Days	27/02/2024- 28/02/2024
March, 2024	University Activities - Celebrating Al-Muhibbah University - Launching of University Career Service Unit - Matriculation/Orientation for Students	Within the first week of March, 2024	04/03/2024- 08/03/2024
	Easter Break/Mid-Semester Break	**Four (4) Days**	**29/03/2024- 01/04/2024**
April, 2024	Tutorials	One (1) Week	02/04/2024- 08/04/2024
	Eid al-Fitr Break	Two (2) Days	10/04/2024- 11/04/2024
	First Semester Examination	Two (2) Weeks	15/04/2024- 30/04/2024
May, 2024	Marking of Examination Scripts	Two (2)Weeks	02/05/2024- 07/05/2024
	Departmental Meetings	Three (3) Days	08/05/2024- 10/05/2024

	Faculty Board Meeting	Three (3) Days	13/05/2024-16/05/2024
	Senate Business Committee Meeting (SBC)	Four (4) Days	20/05/2024-23/05/2024
	Senate Meeting for consideration of Results	One (1) Day	27/05/2024

SECOND SEMESTER (2023/2024)

Month	Activity	Possible Duration	Dates
June-October, 2024	Commencement of Second Semester Lecture/Examination	Eleven (11) Weeks	03/06/2024-04/11/2024
June, 2024	Academic Planning Activity ➢ Meeting with academic units on guideline development (refine guidelines and criteria, incorporating faculty development components)	One (1) Day	11/06/2024
	Public Holiday	One (1) Day	12/06/2024
	Academic Planning Activities/Meetings	One (1) Day	17/06/2024-18/06/2024
July, 2024	Distinguish Lecture Series	One (1) Day	02/07/2024
	Management/ Facilitators Meeting	One (1) Day	03/07/2024
	Academic Planning Activities/Meetings to: ➢ Conduct staffing gap analysis ➢ Strengthen partnerships with accreditation bodies and explore more collaborative opportunities with external organizations	One (1) Day	16/07/2024
August, 2024	Tutorials	One(1) Week	01/08/2024-08/08/2024

	Career Service Lecture	One (1) Day	12/08/2024
	Management Meeting	One (1) Day	14/08/2024
	Senate Meeting	One (1) Day	19/08/2024
September, 2024	Second Semester Examination	Two (2) Weeks	09/09/2024-23/09/2024
September, 2024-October, 2024	Marking of Examination Scripts	Two (2) Weeks	24/09/2024-07/10/2024
	Departmental Meeting	Three (3) Days	08/10/2024-11/10/2024
	Faculty Board Meeting	Three (3) Days	14/10/2024-17/10/2024
	Senate Business Committee Meeting	Four (4) Days	21/10/2024-24/10/2024
	Senate Meeting for consideration of results	One (1) Day	4/11/2024
	End of Session/Plan for new session		